

## MONTHLY ACTIVITY REPORT

1. Number of activities carried out: \_\_\_\_\_
2. Type of activities carried out<sup>1</sup>: \_\_\_\_\_
3. The resources involved (number of teachers, number of students, etc.): \_\_\_\_\_
4. Partners involved (name of the institution): \_\_\_\_\_
5. Mention of the workspace (if any, other than the school): \_\_\_\_\_
6. Objective:
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
7. Evaluation methods:
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
  - d. \_\_\_\_\_
8. Results:
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_
  - c. \_\_\_\_\_
  - d. \_\_\_\_\_
9. SWOT ANALYSIS:
  - a. Strengths:
    - i. \_\_\_\_\_
    - ii. \_\_\_\_\_
    - iii. \_\_\_\_\_
  - b. Weaknesses:
    - i. \_\_\_\_\_
    - ii. \_\_\_\_\_
    - iii. \_\_\_\_\_
  - c. Opportunities:
    - i. \_\_\_\_\_
    - ii. \_\_\_\_\_
    - iii. \_\_\_\_\_
  - d. Threats:
    - i. \_\_\_\_\_
    - ii. \_\_\_\_\_
    - iii. \_\_\_\_\_

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<sup>1</sup> Enumeration of the type of activity (eg cultural, artistic, debate, documentation, sports, ecological, etc.)

**10. Recommendations, suggestions:**

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**11. Annexes:**

- a. **Photos /video/ppt...**
- b. **Copies of institutional partnerships**
- c. **Good practice models, etc.**

Name and surname of the person responsible for reporting activities / Signature

\_\_\_\_\_  
\_\_\_\_\_

Name and surname of project coordinator / Signature

\_\_\_\_\_  
\_\_\_\_\_

Name and surname of Principal / Signature

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