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Approved by headmistress,
Simona Dănilă

REPORT

Transnational Project Meeting (TNM)

Erasmus+ Project “ONCE UPON A TIME... THE SEA”

On the first Project Transnational Meeting (TNM) held on October 29 – 30, 2018, in Medgidia - Romania, the project coordinators, teachers and school principals met from the four partner schools:

- SCOALA GIMNAZIALĂ LUCIAN GRIGORESCU – Medgidia – Romania – coordinator
- ICS FRANCESCO RISO – Isola delle Femmine – Italy
- ESCOLA GABRIEL CASTELLA I RAICH – Igualada – Spain
- AGRUPAMENTO DE ESCOLAS DE VALE DE OVIL - Baião - Portugal

The objectives of the meeting were:

- Exchanging information on the educational systems from the partner schools;
- Discussing key aspects of the project implementation in optimum conditions, such as organizing, monitoring, evaluating and disseminating all activities;
- Preparation of a detailed calendar of the project activities on national and international levels;
- Setting the tools to measure the project implementation and impact;
- Organizing creative activities and setting the prize award criteria;
- Detailing the mobility of the students and the second transnational meeting;
- Presentation of the project on eTwinning (TWINSPACE), the work tools and project website; MobilityTool+ and EPRP.

The meeting included:

1. School visit, including the euro-classrooms, Erasmus+ corner and European project office

After a traditional welcome, the guests, the school project team and media representatives visited the euro-classrooms while being provided with information on the activity of the partner schools. Everyone was impressed by the Erasmus+ corner and the European projects office with illustrative materials from past and present activity.

2. Short presentation of the partner schools and the project team members.

The participants completed the information already disseminated on school level via digital format which were uploaded on the project website.

3. Presentation of the educational systems from the partner schools – debate/

The host school presented the Romanian educational system and the other participants made completions and comparisons with their own educational systems. It was a beneficial exchange of ideas which enriched everyone's relevant knowledge.

4. Discussion on the project completion activities from the project implementation plan.

The implementation plan was appreciated due to its wide range of activities involving a large number of students, teachers and parents. All schools agreed to choose how they work depending on the specifics of each school. The coordinating school proposed models for activity sheets and monthly report sheets, all accepted by all representatives.

The participants insisted on the organization of creative competitions on the commonly agreed criteria both on school and transnational level. Following the Portuguese representative's proposal the Learning, Teaching, Training (LTT) activity schedule was modified following the school schedule from each partner school.

5. Choosing the project logo.

Each partner school participated with 2 logos and a 7-member jury voted them, avoiding voting for their own logo. Following the vote, one of the Italian logos was voted.

6. Project registration on eTwinning – was done by the coordinating school and the Italian team on Twinspace <https://twinspace.etwinning.net/71077/home> so that it included all aspects related to the implementation of all project activities. Access to the project was the basis to discuss the website content, add new members and uploading information by all schools. It was decided that all students and teachers involved in the project create an e-Twinning account, so as to use Twinspace for regular online communication and video-conference.

7. Presentation of project website

The coordinating school created the project website, assigning a dissemination and promotion representative, purchasing an Internet domain and designing www.onceuponatime-thesea.ro website in the project language – English.

The website includes a project summary, objectives, outcomes, brief description of the partner school, events, news, evaluation and a direct Twinspace link to eTwinning. The website was presented to the partners and appreciated for its design and information. The team agreed to send in the first week of the month reports on the activities performed in the previous month with images, so the website could be permanently updated.

8. Agreeing on the communication via social networks to be used by the project participants:

- **Facebook** - Erasmus Onceuponatimethesea

<https://www.facebook.com/romitaesport.romitaesport.1>, created and administered by the Italian team;

- **Whatsapp and Instagram** – administered by the Portuguese team;

- **Yahoo or Gmail** email accounts as written communication between partners. All relevant communication shall be emailed, archived and printed.

The team representatives shall make a database for all partners in order to increase efficiency of communication and work on transnational level.

9. Discussion of aspects related to promoting and disseminating the project activities and outcomes, via online and media publication and dissemination.

These activities will be coordinated by a team representative ensuring that the project disclaimer and the Erasmus + logo will be used. The dissemination information will be clear, concise and relevant to the project, as all parties interested in the project activities may be performed in public institutions, association, NGOs involved in marine and coastal protection, as stakeholders of their sustainable development.

10. Student selection for LTTs

Participants to the meeting agreed to set their own selection criteria for LTT participants. The coordinator proposed common criteria such as good communication skills in English (at least A2 level) and skills appropriate for the activities, as they need to communicate continuously.

11. General rules for participation to Learning, Teaching, Training (LTT) activities

According to the provisions for the candidate form, each project coordinator shall ensure that all LTT participants have travel and health insurance. Each school's legal representative shall conclude an agreement to the host student's parents where they undertake to accommodate and secure the guest children during the 4-day mobility, outside the school.

Responsibilities:

The host school shall:

Erasmus+ Programme – Strategic Partnership

Project Nr: 2018-1-RO01-KA229-049131_1

Event host organization: SCOALA GIMNAZIALA LUCIAN GRIGORESCU

Date and Place: 29 - 30th OCTOBER 2018

- Book accommodation (hotel or B&B), breakfast included, for all LTT teachers from partner schools;
- Organize meals (supported by each partner);
- Provide transportation to/from airport to the final destination as well as local transportation;
- Prepare a daily activity schedule, considering the daily EU financing;
- Advise all participants on the common schedule and tasks to be completed;
- Enable the payment of expenses independently. Each country shall decide to pay accommodation and services (where possible) in advance via bank transfer or upon arrival. Each host team will be advised on payment type in due time;
- Be advised on any food allergy, medication, restrictions for all participants, students and teachers;
- Prepare the specific mobility and evaluation documentation;
- Provide student security outside the activity schedule.

Partners shall

- Be informed on the costs of activities and weather forecast for the LTT/TNM meeting;
- agree on any photo/video shooting of activities for their promotion and dissemination;
- send in due time all relevant information on LTT activities and participants;
- **delegation representatives shall be responsible for their students during the LTT.**

Besides the technical aspects of the project performance, the participants enjoyed some relaxation time, as well as a cultural Romanian evening and a festivity of the International Day of the Black Sea celebrated on October 31.

The meeting schedule included a short visit to Medgidia Town Hall where they talked to the mayor Valentin Vrabie on how the local authorities could involve in locally developing and supporting education, as well as the environmental issues of the region.

The meeting evaluation was done by filling in two questionnaires by all partner representatives on the organization, activities and discussion included in the transnational meeting. They show that the guests appreciated positively each meeting aspect, starting with the warm welcome, euro-classroom arrangement, as well as the information related to the activity of the schools, presentation of the educational systems. The celebration of the Black Sea International Day showed how important is to be part of a team who supports and promotes each member, especially when the feedback from the parents is remarkable and people share the experience acquired with teachers belonging to different cultures. All meeting participants maximally appreciated the meeting.

The next transnational project meeting will take place in June 2020 in Baião - Portugal.

Project coordinator,

Emilia Ciocan



SCOALA GIMNAZIALA LUCIAN GRIGORESCU
MEDGIDIA - ROMANIA